

**2024 ISMRM & ISMRT Annual Meeting & Exhibition 04-09 May 2024, Singapore**

Deadline: 22 March 2024

Attention



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Tel



Exhibitor Name:

Stand No.:

**SUSPENSION OF BANNERS / METAL TRUSS SERVICE**

1. Only the **official contractor** is permitted to undertake the installation and dismantling of banners or suspended structures in the exhibition hall.
2. All banners, balloon and suspended structures must be confined within the contracted space.
3. All design and dimension of banner and suspended structure must be submitted within one week after the deadline for approval.
4. All designs and drawings are subjected to approval and fees by Singapore's Building and Construction Authority
5. Permit to Use must be submitted two weeks prior to move in of event
6. The below costs does not include Professional Engineer (P.E.) Endorsement.

SN	Description of Services	Advanced Rate (SGD)	Standard Rate (SGD)	Qty	Cost
1	Hanging point for <b>Banner</b> only <ul style="list-style-type: none"> <li>▪ Minimum of 2 hanging points</li> <li>▪ Each hanging point can support the weight of 25-30kg</li> </ul>	350.00 per point	455.00 per point		
2	Hanging point for <b>client's overhead structure</b> or <b>aluminium truss</b> including chain blocks & leather straps <ul style="list-style-type: none"> <li>▪ Each hanging structure point can support the weight of 450kg</li> <li>▪ Prices are not inclusive of truss</li> </ul>	650.00 per point	845.00 per point		
3	Rental of Aluminium Truss for hanging on the hall's ceiling to support feature lighting <ul style="list-style-type: none"> <li>▪ Per meter run</li> <li>▪ Truss Size: 290mm x 290mm</li> </ul>	65.00 per meter run	84.50 per meter run		
4	P.E. Endorsement Fees	Upon Request	Upon Request		
* Singapore domicile companies will be subjected to 9% Goods & Services Tax (GST)			<b>Total Cost Before GST/Bank Charges</b>		
* Bank charge (\$35.00 or \$50.00) will be applicable for overseas companies					

**Notes:**

1. Kindly place order for additional requirements only
2. Orders will only be confirmed upon receipt of full payment. Payment can be made by Singapore local cheque, bank transfer or telegraphic transfer
3. Please note that withholding & government taxes, if any, shall be borne by the client. Invoices will be subjected to a bank charge of S\$35.00 or S\$50.00 (Orders above S\$5000.00) for payment via telegraphic transfer  
No refunds will be issued for cancellation received after 29<sup>th</sup> March 2024.